Renewing Your WA Pharmacy Intern License

As of 1.2021

Information on renewing your pharmacy intern license can be found here: https://www.doh.wa.gov/licensespermitsandcertificates/professionsnewreneworupdate/licenserenewals

As of January 2021 pharmacy intern licenses cannot be renewed online, only 1) by mailing in the renewal card with the fee, or 2) by calling the Customer Service Office at 360.236.4700 to pay the renewal over the phone and then either emailing of faxing in the attestation to the department for processing.

More information:

Renewal notices are mailed to the license holder (student) approximately 90 days prior to the credential expiration date. Renewals are processed by mailing in the renewal card and fee. There is an attestation on the renewal that the credential holder must sign (screenshot example below). Information can be found under License requirements or in rule outline here: https://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/PharmacyIntern/LicenseRequirements

WAC 246-12-030 (Note: 3 (b) and 3 (c) do not apply to intern licensing)

How to renew a credential.

1. The expiration date for all credentials is the practitioner's birthday, except for faculty or postgraduate education credentials authorized by law.

2. A credential period may be one or two years. To determine the renewal cycle, refer to the individual laws and rules pertaining to your profession.

3. To renew a credential, the practitioner must:

   a. Pay the renewal fee;

   b. Pay the substance abuse monitoring surcharge, if required by the profession; and
(c) Provide written declarations or documentation, if required for the profession.

(4) Prior to the credential expiration date, courtesy renewal notices are mailed to the address on file. Practitioners should return the renewal notice when renewing their credential. Failure to receive a courtesy renewal notice does not relieve or exempt the credential renewal requirement.

(5) Renewal fees are accepted by the department no sooner than ninety days prior to the expiration date.