

**WASHINGTON STATE UNIVERSITY COLLEGE OF PHARMACY AND PHARMACEUTICAL SCIENCES
STANDING COMMITTEES AY 2020-21**

Committee service is an important part of shared governance and must be distributed appropriately among all members of our academic community (students, staff, and faculty). Each of the standing committees is expected to focus on its charge and operate in the spirit of shared governance.

The committee chair is responsible for:

- Scheduling meetings
- Setting agendas in accordance with the committee’s charge
- Ensuring that minutes are prepared, reviewed, and distributed
- Reporting committee actions or recommendations to the faculty through designated channels

Committee assignments are made by the Dean in consultation with relevant stakeholders (chairs of the academic units for faculty; supervisors for staff; associate deans as appropriate).

Use of ex officio members is intended to ensure cross-pollination among committees and, in some cases, to facilitate communication between committees and academic or operational units.

Most, but not all, committees will have a chair and a vice chair, with the vice chair managing the committee in the chair’s absence and succeeding the chair at the end of her or his term. The usual term for a committee chair or vice chair is two years. However, some committees may benefit from a longer term of service by leadership, e.g. scholarship and awards.

STANDING COMMITTEES SUPPORTING THE PROFESSIONAL DEGREE PROGRAM

Accreditation Compliance Committee

Charge: The Accreditation Compliance Committee is responsible for aggregating the college’s performance or progress relative to each of the accreditation standards by which our professional program is evaluated. The goal is of this committee is to assure continued improvement in defined areas and streamline the process by which future self-study documents will be constructed.

Chair: Terri Levien
Vice chair: Andrea Lazarus
Members: Pharmacotherapy-Julie Akers, Jennifer Robinson, Megan Undeberg
Pharmaceutical Sciences-Sayed Daoud, Kay Meier
Yakima-Rustin Crutchley, Megan Giruzzi
Sue Wright
Reporting line: To the Dean

Curriculum Committee

Charge: The Curriculum Committee manages the current professional curriculum to ensure that it is consistent, in content and delivery, with the vision of the faculty. This responsibility includes developing, implementing, and routinely conducting processes to evaluate curricular effectiveness, in collaboration with the Director of Analytics and the Executive Committee. The Curriculum Committee also is responsible for the timely review and processing of proposals for new professional elective courses.

Chair: Jeffrey Clark
Vice chair: Julie Akers
Members: Pharmacotherapy-Danial Baker, Lauren Marcath, Nicole Perea

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Pharmaceutical Sciences-Travis Denton, Jason Wu, Jiyue Zhu
Yakima-Nick Giruzzi
Students (3) to be named
Adjunct Faculty Preceptor-Chris Greer
Ex officio: Jennifer Robinson, Samantha Volk, Sue Wright
Staff support: To be provided by staff in the committee chair's department
Reporting line: To the faculty through the Dean

Honors Program Committee

Charge: The Honors Program Committee oversees all aspects of the college's honors program, including defining the goals and objectives of the program, identifying the criteria for student participation, articulating expectations of the program, coordinating program-related activities among participants in Spokane and Yakima, and assessing successful completion of the program.

Chair: Kay Meier
Vice chair: Brian Gates
Members: Pharmacotherapy-Mike Gibson, Katie MacCamy
Pharmaceutical Sciences-Sue Marsh, Shuwen Wang, Hui Zhang
Yakima-Dana Bowers
Graduate Student (1) to be named
Staff support: To be provided by the staff assistant to the associate dean for faculty and student development
Reporting line: To the faculty through the Dean

Program Extension Committee

Charge: The Program Extension Committee oversees all aspects of the development and implementation of the college's distributed curricular delivery model.

Chair: Linda Garrelts MacLean
Co-vice chairs: Sue Marsh and Angela Stewart
Members: Pharmacotherapy-Matthew Thomas
Pharmaceutical Sciences-Connie Remsberg
Staff support: To be provided by staff in the advancement and alumni relations office
Reporting line: To the faculty through the Dean

Recruitment/Admissions Committee

Charge: The Recruitment/Admissions Committee oversees all aspects of the admissions and recruitment processes for the professional Doctor of Pharmacy program.

Co-chairs: Damianne Brand and Kim Mickey
Members: Pharmacotherapy-Taylor Bertsch, Brian Gates, Andrea Lazarus, Kimberly McKeirnan, Jennifer Miller, John White, Megan Willson
Pharmaceutical Sciences-Ayesha Ahmed, Salah Ahmed, Darrell Jackson, Senthil Natesan, Shuwen Wang, Hui Zhang
Yakima-Dana Bowers, Christina Buchman
Students (2) to be named

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STANDING COMMITTEES AY 2020-21**

Staff support: To be provided by staff in the professional education office
Reporting line: To the faculty through the Dean

Scholarship and Awards Committee

Charge: The Pharmacy Scholarship and Awards Committee administers the application and granting process for student scholarships and awards, and coordinates nomination of students for state and national awards.

Chair: Megan Willson
Vice chair: Damianne Brand
Members: Pharmacotherapy-Linda Garrelts MacLean
Pharmaceutical Sciences-Sayed Daoud, Kay Meier
Ex officio: Sarah Kohler, Kelly Sylvester, Ryan Maynard
Staff support: To be provided by staff in the advancement and alumni relations office
Reporting line: To the faculty through the Associate Dean for Professional Education

Student Professional Development and Co-Curricular Committee

Charge: The Student Professional Development and Co-curricular committee is charged with overseeing our student success and professional development course series and co-curricular plan. Faculty serving on this committee will serve as a liaison between students and faculty by assisting our academic and student success advisors in connecting faculty and students with shared interests. This committee will determine if the co-curricular plan and the student success and professional development course series are meeting stated goals and objectives. Data informed decisions will be made to continually improve course content and co-curricular expectations.

Chair: Jennifer Robinson
Members: Pharmacotherapy-Jennifer Miller
Pharmaceutical Sciences-Shuwen Wang
Yakima-Russ Crutchley
Staff: Samantha Volk, Sarah Kenney, Lacy Christison, Kim Mickey

Student Progress Committee

Charge: The Student Progress Committee upholds the academic policies and procedures as outlined in the student handbook for the Doctor of Pharmacy program. This committee is responsible for monitoring student progression in the professional curriculum with respect to compliance with academic progression guidelines, recommending remedial steps or termination of professional students who fail to maintain satisfactory progress; and (3) act on petitions from professional students regarding individual adjustment to curricular requirements.

Co-Chairs: Connie Remsberg and Jennifer Robinson
Members: Pharmacotherapy-Taylor Bertsch, Cheyenne Newsome, John White
Pharmaceutical Sciences-Sayed Daoud, Philip Lazarus
Yakima-Angela Stewart, Anne Kim
Ex officio: Mark Leid
Staff support: To be provided by staff in the professional education office
Reporting line: To the Associate Dean for Professional Education at the end of each semester and on an as needed basis

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STANDING COMMITTEES AY 2020-21**

STANDING COMMITTEE SUPPORTING THE GRADUATE DEGREE PROGRAM

Pharmaceutical Sciences Graduate Program Admissions Committee

Charge: Coordinates and advises the Pharmaceutical Sciences Graduate Program Director in all activities related to admission of Pharmaceutical Sciences Graduate Program students. Areas in which the Admissions Committee shall assist and advise the Director include: Review all student applications and in conjunction with the Program Director and the Academic Coordinator, after consultation with appropriate Pharmaceutical Sciences Graduate Faculty and decide the disposition of applications as to acceptance or rejection in a timely manner.

Chair: Jiyue Zhu
Members: Zhaokang Cheng, John Clarke, Mary Paine, Bhagwat Prasad, Zhenjia Wang
Staff support: To be provided by the staff in the graduate program office
Reporting line: To the faculty through the Chair for Pharmaceutical Sciences

STANDING COMMITTEES SUPPORTING THE COLLEGE'S ACADEMIC OPERATIONS

Executive Committee

Charge: The Executive Committee provides advice and consultation to the Dean regarding policy and strategic issues and serves as a liaison between the Dean's office and the college's academic and curricular units.

Members: Chairs, Associate Deans
Staff support: To be provided by the assistant to the dean

Faculty Talent Development Committee

Charge: To implement and oversee the college's Faculty Development and Mentoring Program and to continuously position faculty to be competitive for increasingly high-profile external awards and recognition

Chair: Kay Meier
Members: John White, Philip Lazarus, Angela Stewart
Staff support: To be provided by the staff assistant to the associate dean for faculty and student development
Reporting line: To the faculty through the Dean

Full Professors' Committee

The Full Professors' Committee is responsible for making recommendations regarding promotion and tenure, participating in the recruitment of faculty at the academic rank of professor, and overseeing the college's faculty development program.

Members: Determined by academic rank
Staff support: To be provided by the assistant to the dean
Reporting line: To the Dean

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TIPed

The TIPed Institute is an ongoing initiative by Washington State University College of Pharmacy and partners to foster institutional innovation and transformation in professional education. The series began in 2016 and continues to grow the community by highlighting pioneering experiences and successes from other institutions for a “best practices” approach. The TIPed Institute offers an environment of inclusion, learning and collaboration for the change agents within pharmacy academia to share ideas and develop action plans to foster authentic transformation. Authentic transformation is an institutional endeavor, and the adoption of innovations requires the collaboration of many stakeholders to advocate, plan, and implement. This committee is responsible for all aspects of planning, marketing, and executing the annual institute.

Chair: Jennifer Robinson

Members: Julie Akers, Taylor Bertsch, Damianne Brand, Linda Garrelts MacLean, Kimberly McKeirnan, Angela Stewart, 2 Academic Fellows to be appointed by Angela Stewart and Kimberly McKeirnan

Communications: Tia Weyrauch

Staff support: To be provided by staff in the advancement and alumni relations office

Reporting: Provides the dean with the agenda and schedule of events following each annual June conference

ADDITIONAL SERVICE ROLES

Faculty Senate:

Julie Akers Fall 2019-Spring 2022

Jiyue Zhu Fall 2019-Spring 2022

Salah Ahmed Fall 2018-Spring 2021

Nicholas Giruzzi Fall 2018-Spring 2021

Faculty Senate Committees:

Distinguished Faculty Address Committee: Andrea Lazarus (2019)

Faculty Status Committee: Mary Paine (2022)

Library Committee: Jason Wu (2022)

Professional Health Sciences Committee: Julie Akers (2022)

Research and Arts: Jean-Baptiste Rouillet (2021)

Provost’s Committees:

Tenure and Promotion Advisory Committee: Jiyue Zhu

Health Sciences Curriculum Committee: Jennifer Robinson

Presidential Committees:

Conflict of Interest Review Committee: Andrea Lazarus

Honorary Doctoral Degrees: Kay Meier

Human Subjects Institutional Review: Ayesha Ahmed, Andrea Lazarus, Terri Levien

Radiation Safety: George Tabatadze

University Grade Appeals: Terri Levien

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WSU Health Sciences Committees:

Interprofessional Education Steering Committee: Taylor Bertsch, Christina Buchman, Jennifer Miller,
Angela Stewart, Megan Willson

Student Organizations-Faculty Advisors:

ACCP – Mary Paine

ACVP – Kay Meier

AMCP – Danial Baker

APhA-ASP – Jennifer Robinson/Christina
Buchman

ASCP – Brian Gates

ASHP – Megan Willson/Megan Giruzzi

CPNP – Brian Gates

Industry Pharmacist Organization – Connie
Remsberg

Kappa Psi – Julie Akers

NCPA – Julie Akers/Damianne Brand

Phi Delta Chi – Lauren Marcatth

Phi Lambda Sigma – John White

PPSO/YPSO – Brian Gates/Damianne Brand

Rho Chi – Megan Undeberg/Angela Stewart

SNPhA – Cheyenne Newsome/Anne Kim

SPA – Jennifer Miller

YPSO – Damianne Brand

YSPA – Dana Bowers

WSPA – Julie Akers