Committee service is an important part of shared governance and must be distributed appropriately and equitably among all members of our academic community. Committee assignments are made by the Dean in consultation with relevant stakeholders (chairs of the academic units for faculty; supervisors for staff). Use of ex officio members is intended to ensure cross-pollination among committees and, in some cases, to facilitate communication between committees, academic and/or operational units.

Each standing committee is expected to focus on its charge and operate in the spirit of shared governance. Most, but not all, committees will have a chair and a vice chair, with the vice chair managing the committee in the chair’s absence and succeeding the chair at the end of his or her term. The usual term for a committee chair or vice chair is two years. However, some committees may benefit from the chair/co-chair in place for a longer term of service, and committee assignments reflect this.

The committee chair is responsible for:
- Scheduling meetings
- Setting agendas in accordance with the charge of the committee
- Ensuring that minutes are prepared, reviewed, and distributed
- Reporting committee actions or recommendations to faculty

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1. Standing Committees Supporting PharmD Education

Accreditation Compliance Committee

**Charge**—The Accreditation Compliance Committee is responsible for aggregating the college's performance or progress relative to each of the accreditation standards by which our professional program is evaluated. The goal of this committee is to ensure continued improvement in defined areas and streamline the process by which future self-study documents will be constructed. The committee, together with the Associate Dean for Professional Education, will oversee submission of monitoring documents related to accreditation.

**Chair** Terri Levien

**Members** Pharmacotherapy
- Damianne Brand
- Jeff Clark
- John White

Pharmaceutical Sciences
- Sayed Daoud
- Mary Paine

**Staff**—Sue Wright

**Ex officio**—Megan Willson

**Staff support** Provided by staff in the committee chair’s department

**Reporting line** Dean
Admissions Committee

**Charge**—The Admissions Committee oversees the review of applications to the PharmD program, the interview process, and makes recommendations for admission into the program.

**Co-chairs**
Brian Gates and Dana Bowers

**Members**

**Pharmacotherapy**
- Taylor Bertsch
- Damianne Brand
- Christina Buchman
- Terri Levien
- Josh Neumiller
- Nicole Rodin
- Megan Undeberg
- John White

**Pharmaceutical Sciences**
- Ayesha Ahmed
- Travis Denton
- Darrell Jackson
- Sue Marsh
- Shuwen Wang

**Alumni**—(2) Appointed at discretion of Co-chairs

**Ex officio**
- Laura Lagreid
- Megan Willson

**Staff support**
Provided by staff in the professional education office

**Reporting line**
Dean to Faculty
Assessment Committee

**Charge**—The Assessment Committee is charged with guiding stakeholders in evaluating the overall performance of the PharmD program, maintaining compliance with Accreditation Council for Pharmacy Education (ACPE) expectations, and monitoring the extent to which the college achieves its mission and strategic goals. The Assessment Committee will facilitate assessment activities at the course, committee, program, and college levels.

**Chair**  Jeffrey Clark  
**Vice chair**  Sue Marsh  
**Members**  
**Pharmacotherapy**  
- Danial Baker  
- Christina Buchman  
- Lexie Powell  
**Pharmaceutical Sciences**  
- Shuwen Wang  
- Senthil Natesan  
**Staff**  
- Sue Wright  
- Jill Morin  
**Student**—(1) Appointed at the discretion of the chair  
**Ex officio**  
- Terri Levien  
- Megan Willson  

**Staff support**  Provided by the assistant to the Dean  
**Reporting line**  Dean to Faculty
## Curriculum Committee

**Charge**—The Curriculum Committee manages the professional curriculum to ensure that it is consistent in content and delivered in the vision of the faculty. This responsibility includes developing, implementing, and routinely conducting review processes to evaluate curricular effectiveness, in collaboration with the Director of Analytics and the Executive Committee. The Curriculum Committee also is responsible for the timely review and processing of proposals for new professional elective courses.

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td><strong>Chair</strong></td>
<td>Megan Undeberg</td>
</tr>
<tr>
<td><strong>Vice chair</strong></td>
<td>Angie Stewart</td>
</tr>
<tr>
<td><strong>Members</strong></td>
<td>Pharmacotherapy</td>
</tr>
<tr>
<td></td>
<td>Taylor Bertsch</td>
</tr>
<tr>
<td></td>
<td>Damianne Brand</td>
</tr>
<tr>
<td></td>
<td>Jason Brouillard</td>
</tr>
<tr>
<td></td>
<td>Jeff Clark</td>
</tr>
<tr>
<td></td>
<td>Brian Gates</td>
</tr>
<tr>
<td></td>
<td>Emily Hitt</td>
</tr>
<tr>
<td><strong>Pharmaceutical Sciences</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ayesha Ahmed</td>
</tr>
<tr>
<td></td>
<td>Travis Denton</td>
</tr>
<tr>
<td></td>
<td>Darrell Jackson</td>
</tr>
<tr>
<td><strong>Students</strong></td>
<td>Appointed at the discretion of the chair (up to 3)</td>
</tr>
<tr>
<td><strong>Adjunct Faculty Preceptor</strong></td>
<td>Chris Greer</td>
</tr>
<tr>
<td><strong>Ex officio</strong></td>
<td>Monica Graham</td>
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<tr>
<td></td>
<td>Megan Willson</td>
</tr>
<tr>
<td></td>
<td>Sue Wright</td>
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</table>

**Staff support**  Provided by staff in the committee chair’s department

**Reporting line**  Dean to Faculty
**Curricular Revision Committee**

**Charge**—The Curricular Revision Committee will lead curricular revision efforts within the PharmD program of CPPS. The committee will solicit and receive input from stakeholders and thought leaders throughout the country regarding current and future needs of the profession. Committee members will compile that input and direct it to various sub-committees comprised of faculty members and stakeholders covering the spectrum of modern pharmacy practice and education. Committee members will facilitate college-wide discussions and implementation of a revised curriculum.

**Chair**
Megan Willson

**Members**

**Pharmacotherapy**
- Dana Bowers
- Jason Brouillard
- Cheyenne Frazier
- Emily Hitt
- Terri Levien
- Jennifer Miller
- Megan Undeberg

**Pharmaceutical Sciences**
- Darrell Jackson
- Sue Marsh
- Bhagwat Prasad

**Students**—Appointed at the discretion of the Chair

**Ex officio**—Kelly Bronson

**Staff support**
Provided by the assistant to the Dean

**Reporting line**
Dean to Faculty
### Honors Program Committee

**Charge**—The Honors Program Committee oversees all aspects of the honors program in the college, including defining the goals and objectives of the program, identifying the criteria for student participation, articulating expectations of the program, coordinating program-related activities among participants in Spokane and Yakima, and assessing successful completion of the program.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Joshua Neumiller</th>
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<tbody>
<tr>
<td>Vice chair</td>
<td>Darrell Jackson</td>
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<tr>
<td>Members</td>
<td>Pharmacotherapy</td>
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<tr>
<td></td>
<td>• Dana Bowers</td>
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<td>• Kim McKeirnan</td>
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<td>• Jennifer Miller</td>
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<td>Pharmaceutical Sciences</td>
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<td></td>
<td>• Zhaokang Cheng</td>
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<td></td>
<td>• Kay Meier</td>
</tr>
<tr>
<td></td>
<td>• Jason Wu</td>
</tr>
</tbody>
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**Graduate student**—(1) appointed at the discretion of the Chair

**Staff support**  Provided by the staff in the committee chair’s department

**Reporting line**  Dean to Faculty
Scholarship and Awards Committee

**Charge**—The Pharmacy Scholarship and Awards Committee administers the application and granting process for student scholarships and awards, coordinates nominations of students for state and national awards, and administers the staff awards program in the college.

**Chair**  Jennifer Miller

**Vice chair**  Damianne Brand

**Members**

- **Pharmacotherapy**
  - Christina Buchman
  - Lexie Powell

- **Pharmaceutical Sciences**
  - Sue Marsh
  - Mary Paine

**Staff**—Miranda Henrich

**Ex officio**

- Sarah Kohler
- Kelly Sylvester
- Ryan Maynard

**Staff support**  Provided by staff in the advancement and alumni relations office

**Reporting line**  Dean to Faculty
Professional and Technical Standards Committee

**Charge**—The Professional and Technical Standards Committee upholds the professional and technical standards policies and procedures of the College. The committee will consider cases that allege violation(s) of professional or technical standards, as elaborated in the student handbook for the PharmD program. Violations of professional or technical standards by student pharmacists may range from a pattern of behavior to moderate or severe violations of the Code of Professionalism or Technical Standards. Alleged violations of professional or technical standards by student pharmacists may be reported to the Office of Student Services by faculty, preceptors, students, the Director of Experiential Education, or other individuals. The Director of Student Success and Advising will refer the case to the Committee for consideration. The committee will review referrals and recommend remedial steps or termination of professional students.

**Co-Chairs** Sue Marsh and Megan Giruzzi

**Members**

**Pharmacotherapy**
- Taylor Bertsch
- Cheyenne Frazier
- Lexie Powell
- Alex Stumphauzer

**Pharmaceutical Sciences**
- Sayed Daoud
- Shuwen Wang

**Ex officio**
- Monica Graham
- Megan Willson

**Staff support** Provided by staff in the Office of Professional Education

**Reporting line** Associate Dean for Professional Education
| Pharmacy Student Advisory Council |

**Charge**—Serve as a liaison between each professional student cohort and the administration of the college. The council may consider, but is not limited to: curriculum, student educational experience, and ongoing quality improvement initiatives. Student members may present ideas, concerns, and successes, and work to gain a deeper understanding of current college topics, brainstorm solutions, and engage in logic-based discussion to uncover the value and validity of presented solutions. Council members encourage discussion concerning pertinent topics to increase student understanding and engagement.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Megan Willson</th>
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<tbody>
<tr>
<td>Members</td>
<td>Appointed at the discretion of the ADPE</td>
</tr>
<tr>
<td>Staff</td>
<td>Monica Graham</td>
</tr>
<tr>
<td>Ex officio</td>
<td>Dean</td>
</tr>
<tr>
<td>Staff support</td>
<td>Provided by the staff of Student Services</td>
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<tr>
<td>Reporting</td>
<td>ADPE to Faculty</td>
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</table>
2. Standing Committees Supporting Graduate Education

### Graduate Program Admissions Committee

**Charge**—Coordinates and advises the Associate Dean for Research and Graduate Education in activities related to the admission of graduate students. The committee will review and make recommendations for the disposition of applications in a timely manner.

**Co-chairs**  Jason Wu and Senthil Natesan

**Members**
- Maia Avtandilashvili
- Zhaokang Cheng
- John Clarke
- Senthil Natesan
- Jason Wu
- Hui Zhang
- Jiyue Zhu

**Staff support**  Courtney Bilodeaux

**Reporting line**  ADRGE to Graduate Faculty
Graduate Program Curriculum Committee

**Charge**—The curriculum committee will review the current courses offered in the graduate program for overall effectiveness. The committee will also make recommendations regarding adding courses to and removing courses from the curriculum. The committee will meet with current and past students who have taken courses within the graduate program to discuss the overall effectiveness of the courses and ways to improve the courses. Lastly, the curriculum committee will meet with departmental faculty who are instructors of record to review course descriptions and learning objectives to continue improving the effectiveness of the curriculum.

**Chair** Sayed Daoud

**Members**
- Senthil Natesan
- Shuwen Wang
- Jason Wu
- Hui Zhang
- Graduate student (1) Appointed by chair

**Staff support** Courtney Bilodeaux

**Reporting Line** ADRGE to Graduate Faculty
Graduate Program Steering Committee

**Charge**—The steering committee evaluates the graduate program to ensure the program adheres to the Graduate Program Strategic Plan. Activities include identifying strengths and weaknesses related to the curriculum, mentoring of students, communication, and student successes (e.g., recruitment, retention, funding, professional/personal development).

**Chair**  
John Clarke

**Members**
- Salah Ahmed
- Zhaokang Cheng
- Kay Meier
- Mary Paine
- Bhagwat Prasad
- Sergei Tolmachev
- Jiyue Zhu

**Staff support**  
Courtney Bilodeaux

**Reporting Line**  
ADRGE to Graduate Faculty
3. Standing Committees Supporting Undergraduate Education

### Undergraduate Program Committee

**Charge**—The Undergraduate Program Steering Committee will make recommendations to the Associate Dean for Undergraduate Education regarding the status and direction of the undergraduate program, including curricular offerings. Membership may also include representatives outside CPPS.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Ayesha Ahmed</th>
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<tbody>
<tr>
<td>Members</td>
<td>Pharmacotherapy</td>
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<tr>
<td></td>
<td>• Julie Akers</td>
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<td></td>
<td>Pharmaceutical Sciences</td>
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<td>• Gang Chen</td>
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<td>• John Clarke</td>
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<td>• Boyd Foster</td>
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<td>• Darrell Jackson</td>
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<tr>
<td>Staff</td>
<td>Megan DeFilippo</td>
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<tr>
<td>Ex officio</td>
<td>Kay Meier</td>
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**Staff support**—Provided by staff in the committee chair’s department

**Reporting Line**—Associate Dean for Undergraduate Education
SURF/SRF Student Selection Committee

**Charge**—The SURF/SRF Student Selection Committee will review applications to both programs and make recommendations regarding acceptance to the Director of the summer undergraduate research program.

**Chair**  Kay Meier

**Members**

- Pharmacotherapy
  - Kim McKeirnan

- Pharmaceutical Sciences
  - ZK Cheng
  - Travis Denton
  - Hui Zhang

**Staff support**  Provided by Sarah Kohler

**Reporting Line**  Dean
4. **Standing Committees Supporting Academic Operations**

**Diversity, Equity, and Inclusion Committee**

**Charge**—Diversity is a core value in CPPS and across the WSU system. Washington State University (WSU) is a public research university committed to its land-grant heritage and tradition of service to society. CPPS believes that diversity and fostering a sense of belonging for all can enhance our ability to achieve excellence, and emerging research confirms this view. The core goal of the CPPS DEI committee is to utilize diversity, equity, and inclusion in the college’s infrastructure to create sustainable change that fosters a culture of inclusivity to advance human health through excellence in collaborative research, scholarship, and clinical education, and to develop outstanding health care professionals and scientists while embracing and respecting diversity, equity, and inclusion. The strategic goals of the DEI committee are to: (1) build an inclusive community, (2) prepare culturally intelligent professionals, and (3) recruit and retain diverse talent.

The DEI committee:
1. Addresses DEI issues in existing and new curricular and co-curricular programs annually and through the Curriculum Committee’s continuous quality improvement report;
2. Fosters continuing education in DEI with the expectation that faculty and staff will pursue ongoing education and training in DEI; and
3. Implements annual assessment of an equity-minded faculty workload survey into the annual review process.

Finally, the DEI committee establishes procedures, objectives, and goals, and acts as a liaison between the college and other DEI committees and efforts on the WSU Health Sciences campus, throughout the WSU system, and in collaboration with colleagues on the PNWU campus. The DEI committee evaluates data and makes recommendations for improving CPPS’s policies and practices regarding diversity, equity, and inclusion on both the Spokane and Yakima campuses.

**Chair** Nicole Rodin  
**Vice-chair** Anjie Bertramson  
**Members**  
**Pharmacotherapy**  
- Jason Brouillard  
- Christina Buckman  
- Pilar Heredia-Middleton  
- Jennifer Miller  
- Nate Ramsbacher  
**Pharmaceutical Sciences**  
- Salah Ahmed  
- Sayed Daoud  
- Boyd Foster  
**Staff**—Monica Graham  
**Students**—At discretion of Chair  
**Staff support** Provided by Assistant to the Dean  
**Reporting line** Dean to Faculty
Executive Council

Charge—The Executive Committee provides advice and consultation to the Dean regarding policy and strategic issues and serves as a liaison between the Dean's office and the college's academic and curricular units.

Members
Chairs, Associate Deans, Directors of Marketing and Communications, Business Services, and Student Services

Staff support
Provided by Assistant to the Dean

Reporting Line
Dean to Faculty
Full Professors’ Committee

Charge—The Full Professors’ Committee is responsible for making recommendations regarding promotion and tenure, conducting intensive and comprehensive reviews of faculty members, and overseeing the college’s faculty development program.

Chair Danial Baker
Co-chair Bhagwat Prasad

Members Pharmacotherapy
- Brian Gates
- Terri Levien
- Kim McKeirnan
- Josh Neumiller
- Jennifer Robinson
- Angie Stewart
- Megan Undeberg
- Megan Willson

Pharmaceutical Sciences
- Salah Ahmed
- Sue Marsh
- Mary Paine
- Sergei Tolmachev
- Jiyue Zhu

Staff support Provided by Assistant to the Dean
Reporting line Dean to Faculty
Strategic Plan Steering Committee

**Charge**—The Strategic Plan Steering Committee (SPSC) will develop and monitor the strategic planning process for CPPS. SPSC will oversee creation of all appropriate planning documents, such as the Mission, Vision, and Values statements and specific strategic goals, as well as metrics by which progress toward achieving these goals is regularly assessed. The committee is expected to solicit input from all faculty and staff members in the college, coordinate with other committees, and recruit additional committee members as needed to form subgroups to tackle the important task of planning the future of the college for the next five years. While the financial landscape of the college and university will ultimately influence the goals of the college's strategic plan, SPSC is encouraged to think expansively and in concert with other committees, particularly the Curricular Revision committee in the college.

**Co-chairs**
Julie Akers and Bhagwat Prasad

**Members**

**Pharmacotherapy**
- Dana Bowers
- Cheyenne Frazier
- Kim McKeirnan
- Matt Nelson
- Josh Neumiller
- Nicole Rodin
- Angie Stewart

**Pharmaceutical Sciences**
- Salah Ahmed
- John Clarke
- Senthil Natesan
- Jiyue Zhu

**Staff**
- Anjie Bertramson
- Sue Wright
- Connie Young

**Ex officio**—Megan Willson

**Staff support**
Provided by Assistant to the Dean

**Reporting line**
Dean to Faculty
5. Additional Service Roles of Faculty

A. CPPS

Faculty and Staff Meetings

<table>
<thead>
<tr>
<th>Role</th>
<th>Term ends</th>
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<tbody>
<tr>
<td>Chair—Travis Denton</td>
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<td>Secretary—George Tabatadze</td>
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Director of Co-curriculum—Jennifer Miller

Coordinator of Student Ambassadors—Hannah Green

B. Campus committees

Spokane

Interprofessional Education

<table>
<thead>
<tr>
<th>Role</th>
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<tbody>
<tr>
<td>Jennifer Robinson (chair)</td>
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<tr>
<td>Jennifer Miller</td>
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<tr>
<td>Megan Willson</td>
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Yakima

<table>
<thead>
<tr>
<th>Role</th>
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<tbody>
<tr>
<td>NIHC Assessment (chair)</td>
<td>none</td>
</tr>
<tr>
<td>NIHC Internal Advisory Council—Angie Stewart</td>
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<tr>
<td>PNWU Continuing Education—Damianne Brand</td>
<td>none</td>
</tr>
<tr>
<td>PNWU IRB—Angie Stewart</td>
<td>none</td>
</tr>
<tr>
<td>PNWU Library—Christina Buchman</td>
<td>none</td>
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<tr>
<td>PNWU Provost Academic Council—Angie Stewart</td>
<td>none</td>
</tr>
<tr>
<td>PNWU Simulation Stakeholders—Christina Buchman</td>
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</table>

C. University-wide Committees

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<td>Faculty Affairs—Sue Marsh</td>
<td>2025</td>
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<tr>
<td>Faculty Senate Research and Arts—Kim McKeirnan</td>
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<tr>
<td>Faculty Senate Steering Committee—Ayesha Ahmed</td>
<td>2025</td>
</tr>
<tr>
<td>Faculty Senate Committee on Committees—Jennifer Miller</td>
<td>2026</td>
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<table>
<thead>
<tr>
<th>Faculty Senators</th>
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<tbody>
<tr>
<td>Jennifer Miller</td>
<td>2025</td>
</tr>
<tr>
<td>Jiyue Zhu</td>
<td>2025</td>
</tr>
<tr>
<td>Senthil Natesan</td>
<td>2027</td>
</tr>
<tr>
<td>Darrell Jackson</td>
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<table>
<thead>
<tr>
<th>Graduate Studies Committee</th>
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</thead>
<tbody>
<tr>
<td>Bhagwat Prasad</td>
<td>2026</td>
</tr>
<tr>
<td>George Tabatadze</td>
<td>2026</td>
</tr>
<tr>
<td>Maia Avtandilashvili</td>
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<thead>
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<th>Honorary Doctoral Degrees</th>
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<tbody>
<tr>
<td>Kim McKeirnan</td>
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<table>
<thead>
<tr>
<th>Institutional Biosafety</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Jiyue Zhu</td>
<td>2025</td>
</tr>
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</table>
C. University-wide Committees, cont’d

**Institutional Review Board**
- Ayesha Ahmed ................................................................. 2025
- Terri Levien ................................................................. 2025
- Nicole Rodin ................................................................... 2027

**Library Committee**—ZK Cheng ........................................... 2025
**President’s Commission on Status of Women**—Ayesha Ahmed .... 2025
**Professional Health Sciences Committee**—Kay Meier (chair) .... 2026
**Radiation Safety**—George Tabatadze .................................... 2025
**Syllabus Subcommittee**—Kay Meier ....................................... none
**University Grade Appeals**—Terri Levien ............................... 2025

6. Faculty Advisors for Registered Student Organizations

AAPP ....................................................... Nicole Rodin
ACCP ....................................................... Mary Paine
ACVP ....................................................... Pending
AMCP ....................................................... Danial Baker
APhA-ASP .................................................. Josh Neumiller/Nate Ramsbacher/Christina Buchman
APhA new practitioner mentor .. Pending
ASCP ....................................................... Brian Gates
ASHP ....................................................... Megan Willson/Megan Giruzzi
GRSA ....................................................... Sue Marsh
  Kappa Psi ................................................. Julie Akers
NCPA ....................................................... Julie Akers/Damianne Brand
Phi Delta Chi .............................................. Alex Stumphauzer
Phi Lambda Sigma ........................................... John White
PPSO ....................................................... Brian Gates
Rho Chi ..................................................... Megan Undeberg/Angela Stewart
SNPhA ..................................................... Cheyenne Frazier
SPA ....................................................... Lexie Powell
YPSO ....................................................... Damianne Brand
YSPA (campus group) ....................... Dana Bowers
WSPA ....................................................... Julie Akers