Committee service is an important part of shared governance and must be distributed appropriately among all members of our academic community (students, staff, and faculty). Each of the standing committees is expected to focus on its charge and operate in the spirit of shared governance.

The committee chair is responsible for:
- Scheduling meetings
- Setting agendas in accordance with the committee’s charge
- Ensuring that minutes are prepared, reviewed, and distributed
- Reporting committee actions or recommendations to the faculty through designated channels

Committee assignments are made by the Dean in consultation with relevant stakeholders (chairs of the academic units for faculty; supervisors for staff; associate deans as appropriate).

Use of ex officio members is intended to ensure cross-pollination among committees and, in some cases, to facilitate communication between committees and academic or operational units.

Most, but not all, committees will have a chair and a vice chair, with the vice chair managing the committee in the chair’s absence and succeeding the chair at the end of her or his term. The usual term for a committee chair or vice chair is two years. However, some committees may benefit from a longer term of service by leadership, e.g., scholarship and awards.

**STANDING COMMITTEES SUPPORTING THE PROFESSIONAL PHARMACY DEGREE PROGRAM**

### Accreditation Compliance Committee

Charge: The Accreditation Compliance Committee is responsible for aggregating the college’s performance or progress relative to each of the accreditation standards by which our professional program is evaluated. The goal is of this committee is to assure continued improvement in defined areas and streamline the process by which future self-study documents will be constructed.

**Chair:** Terri Levien  
**Vice chair:** Andrea Lazarus  
**Members:** Pharmacotherapy-Julie Akers, Taylor Bertsch, Jeffrey Clark, Jennifer Robinson, Megan Undeberg, John White  
Pharmaceutical Sciences-Sayed Daoud, Kay Meier, Mary Paine  
Yakima-Dana Bowers, Rustin Crutchley, Angela Stewart  
Sue Wright  
**Reporting line:** To the Dean

### Assessment Committee

Charge: The Assessment Committee is charged with guiding stakeholders in evaluating the overall performance of the PharmD program, maintaining compliance with Accreditation Council for Pharmacy Education (ACPE) expectations, and monitoring the extent to which the college achieves its mission and strategic goals. The Assessment Committee will facilitate assessment activities at the course, committee, program, and college levels.

**Chair:** Danial Baker  
**Vice chair:** Jeffrey Clark
### Curriculum Committee

Charge: The Curriculum Committee manages the current professional curriculum to ensure that it is consistent, in content and delivery, with the vision of the faculty. This responsibility includes developing, implementing, and routinely conducting processes to evaluate curricular effectiveness, in collaboration with the Director of Analytics and the Executive Committee. The Curriculum Committee also is responsible for the timely review and processing of proposals for new professional elective courses.

- **Chair:** Julie Akers
- **Vice Chair:** Brian Gates
- **Members:**
  - Pharmacotherapy: Mike Gibson, Cheyenne Newsome, Nicole Rodin, Megan Undeberg
  - Pharmaceutical Sciences: Ayesha Ahmed, Travis Denton, Jiyue Zhu
  - Yakima: Christina Buchman, Nick Giruzzi
  - Students (3) to be named
- **Ex officio:** Adjunct Faculty Preceptor-Chris Greer
- **Staff support:** To be provided by the assistant to the dean
- **Reporting line:** To the faculty through the Dean

### Honors Program Committee

Charge: The Honors Program Committee oversees all aspects of the college’s honors program, including defining the goals and objectives of the program, identifying the criteria for student participation, articulating expectations of the program, coordinating program-related activities among participants in Spokane and Yakima, and assessing successful completion of the program.

- **Chair:** Joshua Neumiller
- **Vice Chair:** Kim McKeirnan
- **Members:**
  - Pharmacotherapy: Danial Baker, Katie MacCamy
  - Pharmaceutical Sciences: John Clarke, Darrell Jackson, Philip Lazarus, Connie Remsberg, Hui Zhang
  - Yakima: Nicholas Giruzzi
  - Graduate student (1) to be named
- **Staff support:** To be provided by the staff in the committee chair’s department
- **Reporting line:** To the faculty through the Dean
Recruitment/Admissions Committee

Charge: The Recruitment/Admissions Committee oversees all aspects of the admissions and recruitment processes for the professional Doctor of Pharmacy program.

Co-chairs: Jennifer Miller and Kim Mickey

Yakima Pathway Development:

Members: Pharmacotherapy-Julie Akers, Taylor Bertsch, Brian Gates, Mike Gibson, Andrea Lazarus, Terri Leven, Katie MacCamy, Kimberly McKeirnan, Josh Neumiller, Cheyenne Newsome, Nicole Rodin, Megan Undeberg, John White, Megan Willson Pharmaceutical Sciences- Ayesha Ahmed, Salah Ahmed, Darrell Jackson, Bhagwat Prasad, Shuwen Wang

Yakima-Dana Bowers, Christina Buchman, Megan Giruzzi

Alumni (2) to be named

Staff support: To be provided by staff in the professional education office

Reporting line: To the faculty through the Dean

Scholarship and Awards Committee

Charge: The Pharmacy Scholarship and Awards Committee administers the application and granting process for student scholarships and awards, and coordinates nomination of students for state and national awards.

Chair: Megan Willson

Vice chair: Damianne Brand

Members: Pharmacotherapy-Rustin Crutchley, Jennifer Miller

Pharmaceutical Sciences-Sue Marsh, Mary Paine

Ex officio: Sarah Kohler, Kelly Sylvester, Ryan Maynard

Staff support: To be provided by staff in the advancement and alumni relations office

Reporting line: To the faculty through the Associate Dean for Professional Education

Student Progress Committee

Charge: The Student Progress Committee upholds the academic policies and procedures as outlined in the student handbook for the Doctor of Pharmacy program. This committee is responsible for monitoring student progression in the professional curriculum with respect to compliance with academic progression guidelines, recommending remedial steps or termination of professional students who fail to maintain satisfactory progress; and (3) act on petitions from professional students regarding individual adjustment to curricular requirements.

Co-Chairs: Connie Remsberg and Jennifer Robinson

Members: Pharmacotherapy-Taylor Bertsch, Cheyenne Newsome, John White

Pharmaceutical Sciences-Sayed Daoud, Kay Meier

Yakima-Angela Stewart, Anne Kim

Ex officio: Mark Leid

Staff support: To be provided by staff in the professional education office

Reporting line: To the Associate Dean for Professional Education at the end of each semester and on an as needed basis
STANDING COMMITTEE SUPPORTING THE PHARMACEUTICAL SCIENCES AND MOLECULAR MEDICINE
GRADUATE DEGREE PROGRAM

Graduate Program Admissions Committee

Charge: Coordinates and advises the Executive Director of Graduate Programs in all activities related to admission of students. Areas in which the Admissions Committee shall assist and advise the Executive Director include: Review all student applications in conjunction with the Program Faculty Coordinator and the Academic Coordinator, and after consultation with appropriate graduate program faculty and decide the disposition of applications as to acceptance or rejection in a timely manner.

Chair: Jiyue Zhu
Members: Zhaokang Cheng, John Clarke, Philip Lazarus, Senthil Natesan, Bhagwat Prasad, Jason Wu, Hui Zhang
Staff support: To be provided by the staff in the graduate program office
Reporting line: To the faculty through the Executive Director of Graduate Programs

Graduate Program Curriculum Committee

Charge: The curriculum committee will review the current courses being offered in the graduate program to review their overall effectiveness in the graduate program. The committee will also make recommendations regarding adding courses to the curriculum. The committee will meet with current and past students who have taken courses within the graduate program curriculum to discuss the overall effectiveness of the courses and ways to improve the courses. Lastly, the curriculum committee will meet with departmental faculty who are instructors of record to review course descriptions and learning objectives in order to continue improving the effectiveness of the curriculum.

Members: Sayed Daoud, Philip Lazarus, Sue Marsh, Senthil Natesan, Connie Remsberg, Shuwen Wang, Zhenjia Wang
Graduate student (1)

Graduate Program Steering Committee

Charge: The steering committee will provide programmatic evaluation (student recruitment, student retention, faculty student mentorship, and extramural student support), identify the strengths and weaknesses of the program, and provide suggestions to enhance program effectiveness.

Members: Salah Ahmed, John Clarke, Kay Meier, Mary Paine

STANDING COMMITTEES SUPPORTING THE COLLEGE’S ACADEMIC OPERATIONS

Diversity, Equity, and Inclusion Committee

Charge: The Diversity, Equity, and Inclusion Committee establishes procedures, objectives, and goals as well as acting as a liaison between the college and WSU Health Sciences’ DEI committee.

Chair: Nicole Rodin
Members: Anjie Bertramson, Christina Buchman, Lacy Christison, Bhagwat Prasad, Shuwen Wang
Reporting line: To the Dean
Executive Committee

Charge: The Executive Committee provides advice and consultation to the Dean regarding policy and strategic issues and serves as a liaison between the Dean's office and the college’s academic and curricular units.

Members: Chairs, Associate Deans, Executive Director

Staff support: To be provided by the assistant to the dean

Full Professors’ Committee

The Full Professors’ Committee is responsible for making recommendations regarding promotion and tenure, participating in the recruitment of faculty at the academic rank of professor, and overseeing the college’s faculty development program.

Members: Determined by academic rank

Staff support: To be provided by the assistant to the dean

Reporting line: To the Dean

ADDITIONAL SERVICE ROLES

Faculty Senate:
Julie Akers Fall 2019-Spring 2022
Jiyue Zhu Fall 2019-Spring 2022
Mary Paine Fall 2021-Spring 2024
Darrell Jackson Fall 2021-Spring 2024

Faculty Senate Committees:
Distinguished Faculty Address Committee: Andrea Lazarus (2019)
Faculty Status Committee: Mary Paine (2022)
Library Committee: Jason Wu (2022)
Professional Health Sciences Committee: Julie Akers (2022)
Research and Arts: Jean-Baptiste Roullet (2021)

Provost’s Committees:
Health Sciences Curriculum Committee: Jennifer Robinson
Provost’s Tenure and Promotion Advisory Committee: Jiyue Zhu

Presidential Committees:
Conflict of Interest Review Committee: Andrea Lazarus
Honorary Doctoral Degrees: Kay Meier
Human Subjects Institutional Review: Ayesha Ahmed, Andrea Lazarus, Terri Levien
Radiation Safety: George Tabatadze
University Grade Appeals: Terri Levien

WSU Health Sciences Committees:
Interprofessional Education Steering Committee: Taylor Bertsch, Christina Buchman, Jennifer Miller,
Angela Stewart, Megan Willson

Student Organizations-Faculty Advisors:

ACCP – Mary Paine
ACVP – Kay Meier
AMCP – Danial Baker
APhA-ASP – Jennifer Robinson/Christina Buchman
APhA new practitioner mentor – Katie MacCamy
ASCP – Brian Gates
ASHP – Megan Willson/Megan Giruzzi
CPNP – Katie MacCamy
Industry Pharmacist Organization – Connie Remsberg
Kappa Psi – Julie Akers
NCPA – Julie Akers/Damianne Brand
Phi Delta Chi –
Phi Lambda Sigma – John White
PPSO/YSPO – Brian Gates/Damianne Brand
Rho Chi – Megan Undeberg/Angela Stewart
SNPhA – Cheyenne Newsome/Anne Kim
SPA – Jennifer Miller
YPSO – Damianne Brand
YSPA – Dana Bowers
WSPA – Julie Akers