

**WASHINGTON STATE UNIVERSITY COLLEGE OF PHARMACY AND PHARMACEUTICAL SCIENCES  
STANDING COMMITTEES AY 2021-22**

Committee service is an important part of shared governance and must be distributed appropriately among all members of our academic community (students, staff, and faculty). Each of the standing committees is expected to focus on its charge and operate in the spirit of shared governance.

The committee chair is responsible for:

- Scheduling meetings
- Setting agendas in accordance with the committee’s charge
- Ensuring that minutes are prepared, reviewed, and distributed
- Reporting committee actions or recommendations to the faculty through designated channels

Committee assignments are made by the Dean in consultation with relevant stakeholders (chairs of the academic units for faculty; supervisors for staff; associate deans as appropriate).

Use of ex officio members is intended to ensure cross-pollination among committees and, in some cases, to facilitate communication between committees and academic or operational units.

Most, but not all, committees will have a chair and a vice chair, with the vice chair managing the committee in the chair’s absence and succeeding the chair at the end of her or his term. The usual term for a committee chair or vice chair is two years. However, some committees may benefit from a longer term of service by leadership, e.g., scholarship and awards.

**STANDING COMMITTEES SUPPORTING THE PROFESSIONAL PHARMACY DEGREE PROGRAM**

**Accreditation Compliance Committee**

Charge: The Accreditation Compliance Committee is responsible for aggregating the college’s performance or progress relative to each of the accreditation standards by which our professional program is evaluated. The goal is of this committee is to assure continued improvement in defined areas and streamline the process by which future self-study documents will be constructed.

- Chair: Terri Levien  
Vice chair: Andrea Lazarus  
Members: Pharmacotherapy-Julie Akers, Taylor Bertsch, Jeffrey Clark, Jennifer Robinson, Megan Undeberg, John White  
Pharmaceutical Sciences-Sayed Daoud, Kay Meier, Mary Paine  
Yakima-Dana Bowers, Rustin Crutchley, Angela Stewart  
Sue Wright  
Reporting line: To the Dean

**Assessment Committee**

Charge: The Assessment Committee is charged with guiding stakeholders in evaluating the overall performance of the PharmD program, maintaining compliance with Accreditation Council for Pharmacy Education (ACPE) expectations, and monitoring the extent to which the college achieves its mission and strategic goals. The Assessment Committee will facilitate assessment activities at the course, committee, program, and college levels.

- Chair: Danial Baker  
Vice chair: Jeffrey Clark

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Members: Sue Wright  
Pharmacotherapy-Anne Kim  
Pharmaceutical Sciences-Sue Marsh, Senthil Natesan  
Student (1) to be named by the chair

Ex-officio: Terri Levien  
Kim Mickey

Staff support: To be provided by the assistant to the dean

**Curriculum Committee**

**Charge:** The Curriculum Committee manages the current professional curriculum to ensure that it is consistent, in content and delivery, with the vision of the faculty. This responsibility includes developing, implementing, and routinely conducting processes to evaluate curricular effectiveness, in collaboration with the Director of Analytics and the Executive Committee. The Curriculum Committee also is responsible for the timely review and processing of proposals for new professional elective courses.

Chair: Julie Akers

Vice chair: Brian Gates

Members: Pharmacotherapy- Mike Gibson, Cheyenne Newsome, Nicole Rodin, Megan Undeberg  
Pharmaceutical Sciences-Ayesha Ahmed, Travis Denton, Jiyue Zhu  
Yakima-Christina Buchman, Nick Giruzzi  
Students (3) to be named  
Adjunct Faculty Preceptor-Chris Greer

Ex officio: Jennifer Robinson, ~~Samantha Volk~~, Sue Wright

Staff support: To be provided by staff in the committee chair's department

Reporting line: To the faculty through the Dean

**Honors Program Committee**

**Charge:** The Honors Program Committee oversees all aspects of the college's honors program, including defining the goals and objectives of the program, identifying the criteria for student participation, articulating expectations of the program, coordinating program-related activities among participants in Spokane and Yakima, and assessing successful completion of the program.

Chair: Joshua Neumiller

Vice chair: Kim McKeirnan

Members: Pharmacotherapy-Danial Baker, Katie MacCamy  
Pharmaceutical Sciences-John Clarke, Darrell Jackson, Philip Lazarus, Connie Remsberg, Hui Zhang  
Yakima-Nicholas Giruzzi  
Graduate student (1) to be named

Staff support: To be provided by the staff in the committee chair's department

Reporting line: To the faculty through the Dean

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**Recruitment/Admissions Committee**

Charge: The Recruitment/Admissions Committee oversees all aspects of the admissions and recruitment processes for the professional Doctor of Pharmacy program.

Co-chairs: Jennifer Miller and Kim Mickey

Yakima Pathway

Development: Damianne Brand

Members: Pharmacotherapy-Julie Akers, Taylor Bertsch, Brian Gates, Mike Gibson, Andrea Lazarus, Terri Levien, Katie MacCamy, Kimberly McKeirnan, Josh Neumiller, Cheyenne Newsome, Nicole Rodin, Megan Undeberg, John White, Megan Willson  
Pharmaceutical Sciences- Ayesha Ahmed, Salah Ahmed, Darrell Jackson, Bhagwat Prasad, Shuwen Wang  
Yakima-Dana Bowers, Christina Buchman, Megan Giruzzi  
Alumni (2) to be named

Staff support: To be provided by staff in the professional education office

Reporting line: To the faculty through the Dean

**Scholarship and Awards Committee**

Charge: The Pharmacy Scholarship and Awards Committee administers the application and granting process for student scholarships and awards, and coordinates nomination of students for state and national awards.

Chair: Megan Willson

Vice chair: Damianne Brand

Members: Pharmacotherapy-Rustin Crutchley, Jennifer Miller  
Pharmaceutical Sciences-Sue Marsh, Mary Paine

Ex officio: Sarah Kohler, Kelly Sylvester, Ryan Maynard

Staff support: To be provided by staff in the advancement and alumni relations office

Reporting line: To the faculty through the Associate Dean for Professional Education

**Student Progress Committee**

Charge: The Student Progress Committee upholds the academic policies and procedures as outlined in the student handbook for the Doctor of Pharmacy program. This committee is responsible for monitoring student progression in the professional curriculum with respect to compliance with academic progression guidelines, recommending remedial steps or termination of professional students who fail to maintain satisfactory progress; and (3) act on petitions from professional students regarding individual adjustment to curricular requirements.

Co-Chairs: Connie Remsberg and Jennifer Robinson

Members: Pharmacotherapy-Taylor Bertsch, Cheyenne Newsome, John White  
Pharmaceutical Sciences-Sayed Daoud, Kay Meier  
Yakima-Angela Stewart, Anne Kim

Ex officio: Mark Leid

Staff support: To be provided by staff in the professional education office

Reporting line: To the Associate Dean for Professional Education at the end of each semester and on an as needed basis

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**STANDING COMMITTEE SUPPORTING THE PHARMACEUTICAL SCIENCES AND MOLECULAR MEDICINE  
GRADUATE DEGREE PROGRAM**

**Graduate Program Admissions Committee**

Charge: Coordinates and advises the Executive Director of Graduate Programs in all activities related to admission of students. Areas in which the Admissions Committee shall assist and advise the Executive Director include: Review all student applications in conjunction with the Program Faculty Coordinator and the Academic Coordinator, and after consultation with appropriate graduate program faculty and decide the disposition of applications as to acceptance or rejection in a timely manner.

Chair: Jiyue Zhu

Members: Zhaokang Cheng, John Clarke, Philip Lazarus, Senthil Natesan, Bhagwat Prasad,  
Jason Wu, Hui Zhang

Staff support: To be provided by the staff in the graduate program office

Reporting line: To the faculty through the Executive Director of Graduate Programs

**Graduate Program Curriculum Committee**

Charge: The curriculum committee will review the current courses being offered in the graduate program to review their overall effectiveness in the graduate program. The committee will also make recommendations regarding adding courses to the curriculum. The committee will meet with current and past students who have taken courses within the graduate program curriculum to discuss the overall effectiveness of the courses and ways to improve the courses. Lastly, the curriculum committee will meet with departmental faculty who are instructors of record to review course descriptions and learning objectives in order to continue improving the effectiveness of the curriculum.

Members: Sayed Daoud, Philip Lazarus, Sue Marsh, Senthil Natesan, Connie Remsberg, Shuwen Wang, Zhenjia Wang  
Graduate student (1)

**Graduate Program Steering Committee**

Charge: The steering committee will provide programmatic evaluation (student recruitment, student retention, faculty student mentorship, and extramural student support), identify the strengths and weaknesses of the program, and provide suggestions to enhance program effectiveness.

Members: Salah Ahmed, John Clarke, Kay Meier, Mary Paine

**STANDING COMMITTEES SUPPORTING THE COLLEGE'S ACADEMIC OPERATIONS**

**Diversity, Equity, and Inclusion Committee**

Charge: The Diversity, Equity, and Inclusion Committee establishes procedures, objectives, and goals as well as acting as a liaison between the college and WSU Health Sciences' DEI committee.

Chair: Nicole Rodin

Members: Anjie Bertramson, Christina Buchman, Lacy Christison, Bhagwat Prasad, Shuwen Wang

Reporting line: To the Dean

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**Executive Committee**

**Charge:** The Executive Committee provides advice and consultation to the Dean regarding policy and strategic issues and serves as a liaison between the Dean's office and the college's academic and curricular units.

**Members:** Chairs, Associate Deans, Executive Director

**Staff support:** To be provided by the assistant to the dean

**Full Professors' Committee**

The Full Professors' Committee is responsible for making recommendations regarding promotion and tenure, participating in the recruitment of faculty at the academic rank of professor, and overseeing the college's faculty development program.

**Members:** Determined by academic rank

**Staff support:** To be provided by the assistant to the dean

**Reporting line:** To the Dean

**ADDITIONAL SERVICE ROLES**

**Faculty Senate:**

Julie Akers Fall 2019-Spring 2022

Jiyue Zhu Fall 2019-Spring 2022

Mary Paine Fall 2021-Spring 2024

Darrell Jackson Fall 2021-Spring 2024

**Faculty Senate Committees:**

Distinguished Faculty Address Committee: Andrea Lazarus (2019)

Faculty Status Committee: Mary Paine (2022)

Library Committee: Jason Wu (2022)

Professional Health Sciences Committee: Julie Akers (2022)

Research and Arts: Jean-Baptiste Rouillet (2021)

**Provost's Committees:**

Health Sciences Curriculum Committee: Jennifer Robinson

Provost's Tenure and Promotion Advisory Committee: Jiyue Zhu

**Presidential Committees:**

Conflict of Interest Review Committee: Andrea Lazarus

Honorary Doctoral Degrees: Kay Meier

Human Subjects Institutional Review: Ayesha Ahmed, Andrea Lazarus, Terri Levien

Radiation Safety: George Tabatadze

University Grade Appeals: Terri Levien

**WSU Health Sciences Committees:**

Interprofessional Education Steering Committee: Taylor Bertsch, Christina Buchman, Jennifer Miller,

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Angela Stewart, Megan Willson

Student Organizations-Faculty Advisors:

ACCP – Mary Paine

ACVP – Kay Meier

AMCP – Danial Baker

APhA-ASP – Jennifer Robinson/Christina  
Buchman

APhA new practitioner mentor – Katie  
MacCamy

ASCP – Brian Gates

ASHP – Megan Willson/Megan Giruzzi

CPNP – Katie MacCamy

Industry Pharmacist Organization – Connie  
Remsberg

Kappa Psi – Julie Akers

NCPA – Julie Akers/Damianne Brand

Phi Delta Chi –

Phi Lambda Sigma – John White

PPSO/YPSO – Brian Gates/Damianne Brand

Rho Chi – Megan Undeberg/Angela Stewart

SNPhA – Cheyenne Newsome/Anne Kim

SPA – Jennifer Miller

YPSO – Damianne Brand

YSPA – Dana Bowers

WSPA – Julie Akers