

Transfer admission policy

A student who is currently enrolled in good academic standing in a Doctor of Pharmacy program at another campus, and is applying to the WSU Pharmacy program, is considered a transfer student.

Students who have been decertified, or asked to leave their original program due to academic deficiencies, are not eligible for transfer into the WSU program.

Students requesting to transfer from their original school/college of pharmacy into the professional program at the WSU College of Pharmacy must submit the following materials by **April 1** of the year they wish to transfer:

1. Two letters of recommendation, including one from a counterpart to the WSU College of Pharmacy Director of Student Services (e.g. the Director of Student Services or Academic Affairs) from the student's current college of pharmacy, and at least one from a pharmacist who has firsthand knowledge of the student's capabilities, must be provided.
2. A letter detailing the reasons why the student wants to transfer into our program.
3. The student must provide course syllabi from the previous program (to help determine which WSU courses will be waived).
4. Official transcripts from the student's current school/college of pharmacy. The student must also submit transcripts from the institutions where the pre-pharmacy coursework was completed.
5. Dates and hours of the student's pharmacy experience (e.g., retail or hospital-based clinical experience—volunteer, shadow, paid—outside of the professional curriculum) must be listed. Any applicable Introductory Pharmacy Practice Experiences that have been completed must be listed and documented.
6. Evidence that any current intern license remains valid.
7. Information about any participation in student pharmacy organizations.

Materials should be submitted to the Director of Student Services. If materials are not received by **April 1**, the student will not be considered for transfer into the WSU College of Pharmacy Doctor of Pharmacy Professional Program.

Mailing Address

Director of Student Services
College of Pharmacy
Washington State University
P.O. Box 1495
Spokane, WA 99210-1495

***Please note that official transcripts must be unopened and mailed, not emailed.**

The admissions committee will consider requests from students from other professional programs to transfer into our program on a case-by-case basis. A student wishing to transfer into our program must be in good standing at his/her current college/school, academically strong and competitive with those students who are admitted to our program through the regular

process. However, a strong academic record, pharmacy experience, and professional involvement do not guarantee admission into our program.

Because of differences in professional pharmacy programs, if a student is approved for transfer into our program, there is no guarantee that the student will be granted the same year of standing as in the pharmacy school of origin. This is determined by the Director of Student Services following a careful analysis of the student's transcripts, letters, course syllabi, documentation of IPPE activities, and E-portfolio (if this latter item exists).