

**Washington State University College of Pharmacy  
Registered Student Organizations - Yakima  
Leadership Directory 2017- 2018 (1st Edition)**



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# YAKIMA PROFESSIONAL STUDENT ORGANIZATION (YPSO)

## **Mission Statement:**

The purpose of the Yakima Pharmacy Student Organization (YPSO) is to aid the student in understanding the clinical, legislative, community and state aspects of Pharmacy. Each student is encouraged to become aware of the many arenas a career in Pharmacy has to offer. We do this by engaging in conversation and networking with those already in the Pharmacy profession. Whether it is at national conventions, or by professionals coming to speak at WSU, YPSO is committed to bringing an understanding and developing the future leaders of Pharmacy.

The umbrella organization of YPSO incorporates four of the nation's major Pharmacy organizations. These include the American Pharmacists Association (APhA), the American Society of Consultant Pharmacists (ASCP), the American Society of Health-System Pharmacists (ASHP), and the National Community Pharmacists Association (NCPA). At the Yakima campus YPSO will also encompass all clubs on campus.

## **Positions Available for 2017-2018 Academic Year:**

1. **President-Elect:** *This is a 2-year commitment that is followed by becoming president of YPSO in the second year of the position. Main goal of this position is to serve as the liaison between the YPSO President and the various organizations on campus. Tasks will include:*
  - a. *Working closely with the elected officers and develop a thorough understanding of all organizations within YPSO.*
  - b. *Working closely with the YPSO President to disseminate information to the WSU Yakima campus and the other organizational officers.*
  - c. *Working with YPSO President to draft weekly email with pertinent information and send to all classes, faculty, and staff, with help of Director of Public Relations (Vice President).*
  - d. *Aiding the officers, as well as Public Relations in bringing in speakers that meet the interests of the students.*
  - e. *Working closely with the Treasurer and Treasurer-Elect to organize YPSO budgets and other financial issues on campus.*
  - f. *Plan, purchase, and distribute food for general meetings.*
  - g. *Assist YPSO President in coordination, organization, and facilitation of the YPSO General Meetings and Executive Meetings.*
  
2. **Treasurer-Elect:** *This is a 2-year commitment that is followed by becoming the treasurer of YPSO in the second year of the position.*
  - a. *Assist Treasurer in overseeing fundraising efforts of the organization*
  - b. *Assist Treasurer in additional duties and record keeping.*

- c. *Participate in all activities involving chapter monies.*
  - d. *Treasurer and/or Treasurer-Elect must be present at all major YPSO fundraising events.*
3. **Vice-President elect :** *This is a 2-year commitment that is followed by becoming the Vice President of YPSO in the second year of the position.*
- a. *Take minutes at every Executive meeting and at all General meeting and send to all Executive members and the Faculty Advisor.*
  - b. *Take minutes at every General meeting and send out to all pharmacy students.*
  - c. *Advertise and inform YPSO members of upcoming General meetings as well as upcoming speakers and events*
  - d. *Be actively involved in YPSO activities.*
  - e. *Schedule meeting rooms for executive and general meetings.*
  - f. *Update/ maintain pharmacy student groups Google calendar.*
  - g. *Take attendance at all YPSO general meetings.*
  - h. *Collaborates with Historians, as administrators, to operate and ensure professionalism on YPSO communication outlets (Facebook, Instagram, etc.)*
4. **Historian-Elect:** *This is a 2-year commitment that is followed by becoming the historian of YPSO in the second year of the position.*
- a. *Assist Historian with consolidation of photographs from YPSO events.*
  - b. *Assist Historian in managing online collection of photographs.*
  - c. *Create and supervise online event forms on CougSync.*
  - d. *Assist Historian in composing final chronological list of events hosted by YPSO.*
  - e. *Assist Historian in managing YPSO communication outlets.*
  - f. *Helps Historian obtain and approve proof of payment to national organizations from new and renewing members, and updates current membership list.*
5. **Fundraising Chair-Elect:** *This is a 2-year commitment that is followed by becoming the fundraising chair of YPSO in the second year of the position.*
- a. *Assist Fundraising Chair with management and advertising of merchandising website.*
  - b. *Assist Fundraising Chair with creation, ordering, and organization of fundraising merchandise.*
  - c. *When ordering items must obtain Executive Board approval on quantity unless item is pre ordered.*
  - d. *Assist Fundraising Chair with accurate recordkeeping of sales and purchases, and report to Treasurer.*
  - e. *Assist Fundraising Chair in a yearly inventory check*
  - f. *Mandatory that at least one officer (fundraising) attends and sells merchandise at each pharmacy school sponsored event, including but not limited to: student, faculty, and alumni events.*

**Application Deadlines & Elections:**

Application Deadline:

PPSO Elections:

**Contact Information:**

President:

President-Elect:

# Yakima Student Pharmacist Association

## **Mission Statement:**

To promote the profession of pharmacy by working collaboratively with other healthcare team members to educate our community, provide opportunities for career enhancement, encourage leadership development, and foster social interactions amongst our members.

## **Positions Available for the 2017-2018 Academic Year:**

1. **President-Elect:** *2-year commitment, followed by becoming President in the second year of the position.*

a. Learn how to effectively lead and communicate with Club officers, members, and advisor.

b. Become familiar with all YSPA operations, while promoting and enforcing the Constitution and Bylaws.

2. **Vice President-Elect:** *2-year commitment, followed by becoming Vice President in the second year of the position.*

a. Assist the President in the performance of their duties.

3. **Secretary-Elect :** *2-year commitment, followed by becoming Secretary in the second year of the position.*

a. Record and submit the minutes of all meetings.

4. **Treasurer-Elect :** *2-year commitment, followed by becoming Treasurer in the second year of the position.*

a. Keep a current record of all financial transactions and oversee Club accounts.

5. **Director of Marketing & Social Media-Elect :** *2-year commitment, followed by becoming Director of Marketing & Social Media in the second year of the position.*

a. Effectively communicate and publicize YSPA events.

## **Application Deadlines and Elections :**

**Application Deadline :** Tentatively - September 15, 2017

**YSPA Elections :** Held in September

## **Contact Information :**

**President :** *Zohal Sarwary* , zohal.sarwary@wsu.edu

**Vice President :** *Emily Wentzke* , ewentzke@wsu.edu

**Secretary :** *Barun Dhakal* , barun.dhakal @wsu.edu

**Treasurer :** *Meagan Schut* , meagan.schut@wsu.edu

**Director of Marketing & Social Media :** *Meredith Matsen* , meredith.matsen@wsu.edu

**Facebook :** Yakima Student Pharmacist Association - YSPA

**Cougsync :** Yakima Student Pharmacist Association

**Mission Statement:**

The mission of the APhA Academy of Student Pharmacists (APhA-ASP) is to be the collective voice of student pharmacists, to provide opportunities for professional growth, to improve patient care, and to envision and advance the future of pharmacy.

At WSU, APhA-ASP has been a leading organization in advancing student pharmacist ingenuity, implementing new initiatives and activities developed by our members. The WSU APhA-ASP chapter is focused on developing exceptional leaders that are passionate about improving patient care and public health.

**Positions Available for 2017-2018 Academic Year:**

1. **Chapter President-Elect:** *2-year commitment - lead chapter, chapter officers, and communicate to APhA headquarters (including chapter reporting requirements)*
2. **Patient Care Vice President:** *1-year commitment - lead patient care activities, including advising patient care operation chairs, continuing previous successful initiatives, and establishing new community partners*
3. **Communications Vice President-Elect:** *2-year commitment - lead all chapter public relation activities, including maintaining chapter Facebook, Twitter, Instagram, and Snapchat accounts; lead American Pharmacist Month activities; coordinate Mr. Pharmacy planning*
4. **Operation Diabetes:** *1-year commitment - coordinate and implement diabetes screenings, including blood glucose screenings, hemoglobin A1c screenings, and ADA Diabetes Risk Assessment screenings; compose operational report to APhA HQ; participate in chapter-wide health fairs*
5. **Generation Rx:** *1-year commitment - coordinate and implement activities to increase awareness of prescription medication abuse and misuse; compose operational report to APhA HQ; participate in chapter-wide health fairs*

**Application Deadlines & Elections:**

Application Deadline for All APhA-ASP Officer and Chair Positions: TBD

**Contact Information:**

Faculty adviser: Dr. Christina Buchman

Chapter President: Laura Kelley, [laura.kelley@wsu.edu](mailto:laura.kelley@wsu.edu)

Chapter President-elect: Frank Nenninger, [frank.nenninger@wsu.edu](mailto:frank.nenninger@wsu.edu)

Facebook: Yakima APhA



**Mission Statement:**

ASHP's mission reads as follows: the mission of pharmacists is to help people achieve optimal health outcomes. ASHP helps its members achieve this mission by advocating and supporting the professional practice of pharmacists in hospitals, health systems, ambulatory care clinics, and other settings spanning the full spectrum of medication use. ASHP serves its members as their collective voice on issues related to medication use and public health.

The purpose of ASHP at WSU is to provide students with exposure to institutional and general clinical experience. This exposure is provided through various activities including guest speaker events, clinical skills competition, and other clinical and professional related activities.

**Contact Information:**

Faculty adviser: Dr. Angela Stewart

President: Sarah Goergen, [sarah.goergen@wsu.edu](mailto:sarah.goergen@wsu.edu)

President-Elect: Yaoyi Xiao, [yaoyi.xiao@wsu.edu](mailto:yaoyi.xiao@wsu.edu)

Facebook: <https://www.facebook.com/groups/ashpyak/>



**Mission Statement:**

NCPA is dedicated to the continuing growth and prosperity of independent community pharmacy in the United States. We are committed to high-quality pharmacist care and to restoring, maintaining, and promoting the health and well-being of the public we serve.

The purpose of the Student Chapter at WSU is to provide a forum for pharmacy students to learn about and support the mission and objectives of NCPA. We strive to promote the pharmacy profession and the role of independent pharmacy in the healthcare system.

**Positions 2017-2018 Academic Year:**

**CLUB OFFICERS/ADVISOR AND RESPONSIBILITIES**

The officers of the YSPA will consist of the following: NCPA Chapter President, NCPA President-Elect, Compounding Club Chair, Legislative Advocacy Chair, Community Health Chair, Business Plan Chair, Secretary, Treasurer, and Director of Marketing and Social Media. These officers comprise the Executive Committee, either partially or in its entirety.

Elect positions will be held to the same standards and election procedures as their executive officer counterparts. Elects will be expected to attend all executive meetings and assist with club activities. Elects will have a time commitment of two years: one year as an elect, and one year filling the respective executive position. At the end of the elect year, the elect will immediately assume the duties and responsibilities of the executive position without the need for re-election by the chapter.

**NCPA Chapter President**

- Serve as a liaison for NCPA. Elected by the PPSO student chapter for a two-year term (President-Elect followed by President)
- Assist the PPSO President in the dissemination of information regarding NCPA student activities.
- Responsible for communicating with students about organization activities, conferences, and other opportunities provided by PPSO and NCPA.
- Communicate regularly with NCPA President-Elect.
- Plan the annual NCPA Lasagna Dinner with the assistance of the NCPA President-Elect
- Make every effort to attend the NCPA Annual Convention.
- Submission of Mid-Year Report (Please refer to page (66) <http://www.ncpa.co/pdf/forms-deadlines-packet.pdf>), End of the Year Report (67-68), Community Health Challenge(42-47), Legislative Advocacy Challenge(48-54), and at least one chapter NCPA scholarship application(20).



- Maintains contact with NCPA's Student Leadership Council at least twice yearly (Region 8 SLC Junior Member, Tory Knebel [tory.knebel@wsu.edu](mailto:tory.knebel@wsu.edu) and Senior, Ralph Galega [ralphgalega@utexas.edu](mailto:ralphgalega@utexas.edu) )
- Encourage applications to the Student Leadership Council (NCPA Internal Positions).
- Encourage submissions to the Business Plan Competition.
- Elects the incoming Compounding Club, Community Health, Secretary, Treasurer, President Elect and Legislative Advocacy chairs and works with the chairs to organize their respective event.
- Be familiar with annual compounding competition preparation and hold meetings to prep NCPA members for the Spokane compounding competition and then for nationals. Competition preparation will contain two parts and every year these two parts change.
- Has Executive Committee voting privilege
- To call special meetings of the Club upon written request of one-tenth of the Club members. The President shall have the power to call special meetings.
- To perform the duties of the President-elect in the interim during which there is no such officer.
- Hold and delegate individual mandatory trainings with each NCPA position prior to initiation
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Must be responsible for picking up food/drinks for events

### **NCPA President-Elect**

- Must attend mandatory individual training prior to initiating position
- Assist NCPA President in the dissemination of information regarding NCPA student activities.
- Communicate with students about organization activities, conferences, meetings, and other opportunities provided by PPSO and NCPA.
- Assist NCPA President with the planning of the annual NCPA Lasagna Dinner.
- Make every effort to attend NCPA Annual Convention.
- Communicate regularly with and learn from the NCPA President.
- Assists the NCPA President in electing the internal chairs and supports everyone with their projects.
- Be familiar with annual compounding competition preparation and hold meetings to prep NCPA members for the Spokane compounding competition and then for nationals. Competition preparation will contain two parts and every year these two parts change.
- Has Executive Committee voting privilege
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Must be responsible for picking up food/drinks for events
- Retrieving WSU/NCPA Swag

### **Compounding Club Chair**

- Must attend mandatory individual training prior to initiating position
- In charge of holding a minimum of 3 compounding events each year
- Will upload PowerPoints, documents etc. used in compounding events to flashdrive.
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Will submit compounding event report including: dates, event title, ingredients (needs to include compounding item and # from catalog), and compounding directions needed for each event and submit to google doc

- Will submit event report directly to treasurer for treasurer to order at least two months in advance and to the **Director of Marketing and Social Media two months in advance for promotion of event**
- Will collaborate with PNWU Dermatology club president, Kaleigh Pierce for interprofessionalism events
- To coordinate and delegate compounding competition preparation in collaboration with Dr. Brand and Dr. Nandy, Kajal ([knandy@wsu.edu](mailto:knandy@wsu.edu)) and president and president elect.
- Is responsible for notifying president and president elect when members are interested in compounding boot camp and informing members on event location and date. Point of contact is NCPA's Bindhu Batra [BBatra@pccarx.com](mailto:BBatra@pccarx.com)
- To perform the duties of the Compounding Club Elect in the interim during which there is no such officer.

### **Compounding Club Elect**

- Must attend mandatory individual training prior to initiating position
- In charge of helping compounding chair elect hold a minimum of 3 compounding events each year
- Will upload PowerPoints, documents etc. used in compounding events to flash drive.
- Will help compounding club chair submit compounding event report including: dates, event title, ingredients (needs to include compounding item and # from catalog), and compounding directions needed for each event and submit to flashdrive
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Will collaborate with compounding club chair and PNWU Dermatology club president, Kaleigh Pierce for interprofessionalism events
- To coordinate and delegate compounding competition preparation in collaboration with Dr. Brand [dbrand@wsu.edu](mailto:dbrand@wsu.edu) and Dr. Nandy, Kajal ([knandy@wsu.edu](mailto:knandy@wsu.edu)) and president and president elect.
- To perform the duties of the compounding club chair in the interim during which there is no such officer.

### **Legislative Advocacy Chair**

- Must attend mandatory individual training prior to initiating position
- Must submit a report for the NCPA Legislative Advocacy Challenge every year on time
- Report back to President on dates reports are due from NCPA website at the beginning of the year
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Annual report is to be sent to President and VP one week prior to deadline to be reviewed. Please see page 48-54 <http://www.ncpa.co/pdf/forms-deadlines-packet.pdf>
- Must attend Legislative day and report to president important bills regarding pharmacy
- Promote legislative day through at least one on campus events
- Must have taken WSU politics course
- Keep in communication with WSPA Senior Liaison and Dr. Akers on current events and bills

### **Legislative Advocacy Chair Elect**

- Must attend mandatory individual training prior to initiating position

- Must help legislative advocacy chair submit a report for the NCPA Legislative Advocacy Challenge every year on time
- Report back to President on dates reports are due from NCPA website at the beginning of the year
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Annual report is to be sent to President and VP one week prior to deadline to be reviewed. Please see page 48-54 <http://www.ncpa.co/pdf/forms-deadlines-packet.pdf>
- Must attend Legislative day and report to president important bills regarding pharmacy
- Promote legislative day through at least one on campus events
- Keep in communication with WSPA Senior Liaison and Dr. Akers on current events and bills
- Hold at least one community event to ***promote the pharmacy profession.***

### **Community Health Chair**

- Must attend mandatory individual training prior to initiating position
- Responsible for organizing 2 health care events for the school and the surrounding community in a year
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Must submit a report for the NCPA Community Health Challenge every year on time to president, VP and NCPA. Please refer to page 42-47 <http://www.ncpa.co/pdf/forms-deadlines-packet.pdf>
- Report back to President on dates reports are due from NCPA website at the beginning of the year
- Annual report is to be sent to President and VP one week prior to deadline to be reviewed
- Collaborate with APHA health chair on organizing events for the school and the surrounding community
- To perform the duties of the Community Health Chair Elect in the interim during which there is no such officer.

### **Community Health Chair Elect**

- Must attend mandatory individual training prior to initiating position
- Responsible for helping Community Health Chair organize 2 health care events for the school and the surrounding community in one academic year
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Must help community health chair submit a report for the NCPA Community Health Challenge every year on time to president, VP and NCPA. Please refer to page 42-47 <http://www.ncpa.co/pdf/forms-deadlines-packet.pdf>
- Report back to President on dates reports are due from NCPA website at the beginning of the year
- Annual report is to be sent to President and VP one week prior to deadline to be reviewed
- Collaborate with APHA health chair on organizing events for the school and the surrounding community
- To perform the duties of the Community Health Chair in the interim during which there is no such officer.

### **Responsibilities of the Secretary**

- To record complete minutes at all Club meetings.
- To submit said minutes in typed form to the officers and the advisor within ten days of meeting.
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Must fill out and send president “Event goals and outcome form” for all NCPA events within ten days of event, this includes: Business plan events, Compounding events, Legislative events, community health events, etc
- To perform the duties of the Secretary Elect in the interim during which there is no such officer.
- Educate Elect

### **Responsibilities of the Secretary Elect**

- To help secretary record complete minutes at all Club meetings.
- To submit said minutes in typed form to the officers and the advisor within ten days of meeting.
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Must help fill out and send president “Event goals and outcome form” for all NCPA events within ten days of event, this includes: Business plan events, Compounding events, Legislative events, community health events, etc
- To perform the duties of the Secretary in the interim during which there is no such officer.

### **Responsibilities of the Treasurer**

- To record all cash receipts and disbursement from Club accounts and to oversee all Club fundraising activities.
- Maintain records of members who paid NCPA membership. We will be submitting these by hand instead of directing members to the site. Treasurer can accept check or money order. Forms will be submitted to NCPA by president. Please refer to page 61 <http://www.ncpa.co/pdf/forms-deadlines-packet.pdf>
- Is responsible for filling out necessary event forms for approval of events and food one month prior to event. Once event is approved must communicate with president and president elect and inform them that event is approved.
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Is responsible for at least one fundraiser event within one academic year, this does not include annual lasagna dinner.
- Must help president and president elect with calling business owners for donations for basket raffle for annual lasagna dinner.
- To provide a detailed midyear and annual report of expenses and income to the Executive Committee and advisor by April 15th of presiding year.
- Must assist compounding club chair in managing the money for compounding club and is responsible for organizing, buying, and maintaining records of drugs and supplies.
- Educate elect
- To perform the duties of the Treasurer Elect in the interim during which there is no such officer.

### **Responsibilities of the Treasurer Elect**

- To help treasurer record all cash receipts and disbursement from Club accounts and to oversee all Club fundraising activities.
- To help treasurer maintain records of members who paid NCPA membership. We will be submitting these by hand instead of directing members to the site. Treasurer can accept check or money order. Forms will be submitted to NCPA by president.
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Is responsible for learning to fill out necessary event forms for approval of events and food one month prior to event. Once event is approved must communicate with president and president elect and inform them that event is approved.
- Is responsible for helping treasurer with at least one fundraiser event within one academic year, this does not include annual lasagna dinner.
- Must help president and president elect with calling business owners for donations for basket raffle for annual lasagna dinner.
- To learn how to write a detailed midyear and annual report of expenses and income to the Executive Committee and advisor by April 15th of presiding year.

**Business Plan Chair** Ahmed Bassyouni

Is responsible for communicating with secretary and providing them an “Event goals and outcome forms” for each meeting or event that the business plan committee holds within 5 days of meeting or event.

- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Is responsible for recruiting members for the business plan and collaborates with director of marketing and social media to promote business plan competition.
- To provide effective support and sponsorship of programs which encourage careers in independent pharmacy practice through organizing at least one event within the academic year.
- Is responsible for organizing an event that will host one guest speaker whom is an independent pharmacy owner.
- Is responsible for delegating business plan affairs in collaboration with designated business plan leader
- To perform the duties of the Business Plan Chair Elect in the interim during which there is no such officer.

**Business Plan Chair Elect** :

- Is responsible for learning how to communicate with secretary and provide secretary with an “Event goals and outcome forms” for each meeting or event that the business plan committee holds within 5 days of meeting or event.
- Keep all records of all working documents and pertinent information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Is responsible for recruiting members for the business plan and collaborates with director of marketing and social media to promote business plan competition.
- To provide effective support and sponsorship of programs which encourage careers in independent pharmacy practice through organizing at least one event within the academic year.

- Is responsible for organizing an event that will host one guest speaker whom is an independent pharmacy owner.
- Is responsible for delegating business plan affairs in collaboration with designated business plan leader and creating a trifold poster. See <http://www.ncpa.co/pdf/forms-deadlines-packet.pdf>
- To perform the duties of the Business Plan Chair in the interim during which there is no such officer.

### **Director of Marketing and Social Media**

- To publicize NCPA activities on campus and on social media.
- Keep in communication with Johnatan Rivera to coordinate event dates in making sure none interfere with other organizations including DO, PA, Nursing and **Pharmacy** (calendar through cougsync Yakima to come)
- Is responsible for following I. social media guidelines and photo usage.
- Create promotions through flyers, tv monitor promotions, Facebook, Instagram and other means of advertisement
- Keep all records of all working documents and prurient information regarding his/her role and upload up to flash drive and if any google docs are created will upload link here within role.
- Make sure promotional NCPA banner is at every event to represent NCPA and let it be known that it is an NCPA event
- To keep the Washington State University College of Pharmacy informed on the activities of NCPA
- Create signup genius for every event one month prior to event and a reminder one week prior to event. Report to the president and president elect the amount of people planning to attend within five days prior.
- Must communicate with president and president elect on future events planned and unplanned 30 days prior to event.
- Promote WSU's new electives on Vet compounding. Point of contact is Shelby Denney at [sdenney@wsu.edu](mailto:sdenney@wsu.edu). "A new elective for spring 2017 is now available. This course, Pharmacy 599-03, will focus on **veterinary** pharmacy and is open to PY2-PY4 students in both Spokane and Yakima. This elective will be 2 credits and is an online course. If you have any questions about the course, please contact Shelby Denney at [sdenney@wsu.edu](mailto:sdenney@wsu.edu)."
- To perform the duties of the Director of Marketing and Social Media Elect in the interim during which there is no such officer.

### **Director of Marketing and Social Media Elect**

- To publicize NCPA activities on campus and on social media.
- Keep in communication with Johnatan Rivera to coordinate event dates in making sure none interfere with other organizations including DO, PA, Nursing and Pharmacy (calendar through cougsync Yakima to come)
- Is responsible for following I. social media guidelines and photo usage.
- Create promotions through flyers, tv monitor promotions, Facebook, Instagram and other means of advertisement
- Make sure promotional NCPA banner is at every event to represent NCPA and let it be known that it is an NCPA event
- To keep the Washington State University College of Pharmacy informed on the activities of NCPA
- Create signup genius for every event one month prior to event and a reminder one week prior to event. Report to the president and president elect the amount of people planning to attend within five days prior.

**Application Deadlines & Elections:**

Application Deadline for President-Elect:

Application Deadline for Chair Positions:

**Contact Information:**

Faculty advisor: Dr. Damianne Brand

President: Heather Craig

President-Elect: Peter Tang

Facebook: Washington State University NCPA

**The Rho Chi Society**  
*“The Academic Honor Society in Pharmacy”*



**Mission Statement:**

The Rho Chi Society seeks to advance pharmacy through intellectual leadership

As the academic honor society in pharmacy, the Rho Chi Society: Encourages and recognizes intellectual achievement; Stimulates critical inquiry to advance pharmacy; Contributes to the development of intellectual leaders; Promotes highest ethical standards; Fosters collaboration

**Positions Available for 2017-2018 Academic Year:**

Positions are for current second-year brothers only

1. **President:** *Establish the agenda for Chapter meetings, call the meeting to order, select committee chairs, organize and plan Chapter events, plan and submit budget annual budget request, plan and incoming class initiation, and help in other areas as needed.*
  
2. **Vice President:** *Acts as the chair of the ACCOIN committee organizing and planning events such as fundraisers. Assumes the responsibilities of the President when needed.*
  
3. **Historian:** *Prepare and submit Chapter’s Annual Report to the Society’s National Office and maintain narrative and/or photographic archive of chapter events on Facebook.*
  
4. **Secretary:** *Keep a record of all minutes of the Chapter and membership roll, file all committee reports, maintain paper-based or electronic records and make minutes and records available to Chapter members upon request.*
  
5. **Treasurer:** *Annual budget preparation, reimbursement and collection of chapter funds.*

**Application Deadlines & Elections:**

Election: Officers are elected during initiation in the spring semester.

**Contact Information:**

Faculty adviser: Dr. Angela Stewart

President: Rechelle Webster

Vice President: Sarah Goergen

Facebook: WSU Rho Chi Pharmacy Society



## WSU College of Pharmacy Student Ambassadors



### **Mission:**

The Student Ambassador program is a student run group that serves to represent the College of Pharmacy in a variety of outreach events. Additionally, our Student Ambassadors assist the incoming PY1 class through interviews, orientation, and mentorship. It is the goal of this group to show the Spokane and Yakima community as well as potential Cougar Student Pharmacists what our program is all about and what WSU College of Pharmacy has to offer.

### **Positions Available for 2017-2018 Academic Year**

All positions are 2-year terms and are selected by application. PY1 Student Ambassadors are able to apply for these positions in Spring 2017. Current PY3 and PY2 directors will serve as mentors for the incoming PY1 elected directors.

1. **Director of Ambassador Training and Mentor Program (1 position available for each campus):** *The responsibilities of this position include planning general meetings, training Student Ambassadors in regards to new student interviews and responsibilities during the interviews, and managing the mentor program between PY1 students and current Student Ambassadors.*
2. **Director of Communications (1 position available in Spokane):** *The responsibilities of this position include planning executive meetings, managing the ambassador email and Facebook page, and communicating with Student Ambassadors and incoming students.*
3. **Director of Calculations Primer (1 position available in Spokane):** *The responsibilities of this position include editing the calculations primer used by PY1s in the calculations course and to facilitate the sales and distribution of the primer.*
4. **Director of Student Orientation (1 position available for each campus):** *The responsibilities of this position include planning orientation in the fall on the director's home campus and to arrange beneficial events for PY1 students in the early part of their first semester (ex. Residency FAQ).*

### **Applications Deadlines & Elections:**

Application Deadline: March (exact date TBD).

### **Contact Information:**

Current PY3 Spokane Director of Communications: Joey Redmond, [joey.redmond@wsu.edu](mailto:joey.redmond@wsu.edu)

Current Yakima PY3 Director of Ambassador Training Program: Sarah Goergen, [sarah.goergen@wsu.edu](mailto:sarah.goergen@wsu.edu)

Current Yakima PY2 Director of Ambassador Training Program: Chantel Robinson, [chantel.robinson@wsu.edu](mailto:chantel.robinson@wsu.edu)

Current Yakima PY3 Director of Student Orientation: Laura Kelley, [laura.kelley@wsu.edu](mailto:laura.kelley@wsu.edu)

Current Yakima PY2 Director of Student Orientation: Peyton Xiao, [yaoyi.xiao@wsu.edu](mailto:yaoyi.xiao@wsu.edu)

Facebook: WSU College of Pharmacy Student Ambassadors

## Organizations' Acronyms

<b>Acronym</b>	<b>Organization</b>
<b>ACCP</b>	American College of Clinical Pharmacy
<b>ACVP</b>	American College Veterinary Pharmacists
<b>APhA-ASP</b>	American Pharmacists Association - Academy of Student Pharmacists
<b>ASCP</b>	American Society of Consultant Pharmacists
<b>ASHP</b>	American Society of Health-Systems Pharmacists
<b>CPNP</b>	College of Psychiatric and Neurologic Pharmacists
<b>IHI</b>	Institute for Healthcare Improvement
<b>KY</b>	Kappi Psi
<b>NCPA</b>	National Community Pharmacists Association
<b>PDC</b>	Phi Delta Chi
<b>PPSO</b>	Professional Pharmacy Student Organization
<b>SNPhA</b>	Student National Pharmaceutical Association
<b>SPA</b>	Spokane Pharmacy Association
<b>WSPA</b>	Washington State Pharmacy Association